

**St. Martin de Porres School  
School Council Agenda  
November 6, 2023 @ 7pm.**

**Attendance:** Jennica Taylor, Stephanie McLean, LeeAnn Arsenault, Lauren Harding, Tony Skorjanc, Amanda O’Conner, Dianna Metzger, Leah Christiansen, Dorice de Champlain, Lisa Mackey (remote)

1. Call to Order - 7:06pm
2. Opening Prayer- Mme de Champlain
3. Review of the Agenda

4. **School Council Executive Elections:**

**Chair-** Jennica Taylor

**Treasurer-** Amanda O’Connor

**Vice-Chair-** Tony Skorjanc

**Secretary-** Lisa Mackey

5. Read-a-Thon - Jennica Taylor

5.1. Read-a-thon Update

5.2. Total Raised: \$16,244.80; Overall school participation 64%

5.3. Status of Tax receipts: Sent to Montfort Central office on Oct 26

5.4. Wrap Up Assembly: Nov 1st (2:30pm)

5.5. Ice Cream Parties (class winners and dates): 1W, 4K and KMW, 1E, 3T.

**KMW Nov 13 at 11:45 am and 1W / 1E Nov 13 at 2:45pm**

**Gr. 3 & 4 Nov 14 at 2:45pm**

**Teachers will ask for parent volunteers to help distribute scoops and sprinkles**

5.6. Recommendations for next year: Repeat tax receipt info with QR code, ensure no duplicate names in the student draws, simpler process of one large group instead of separating by amount raised & Add Pizza Party prize for top earning class.

6. Treasurer’s Report- Amanda O’Connor

Opening Balance is \$12,322.15 + Read a Thon funds (approx. \$16,000)

**Highlighted yellow indicates there was a change**

	2022-2023 Budget	2022-2023 Actual	2023-2024 DRAFT Budget
<b>REVENUES</b>			
Read-A-Thon	17,900.00	17,970.15	16,000.00
Carnival	2,000.00	2,320.25	1,000.00

Healthy Hunger	750.00	1,254.95	400.00
Gaga Ball Pit Grant CoRD	-	-	3,000.00
Cilantro & Chive Fundraiser	-	848.00	-
Bottle Drive	-	211.00	-
<b>TOTAL REVENUES</b>	20,650.00	22,604.35	20,400.00
<b>EXPENSES</b>			
Dawe Run	50.00	-	75.00
Read-A-Thon	750.00	606.58	1,000.00
Winter Fun Night	250.00	119.80	250.00
Summer Swim Day	1,000.00	774.35	1,000.00
Shrove Tuesday	100.00	133.66	250.00
Ducks	250.00	231.30	250.00
Trout Project	500.00	500.00	-
Art Enhancement (Hip Hop)	1,500.00	1,500.00	1,500.00
Teacher Wish List	1,500.00	92.40	-
Gym Supplies	1,500.00	1,476.21	-
School Enhancement Supplies	-	-	1,000.00
Recorders	300.00	348.28	400.00
Rocks and Rings	1,000.00	633.59	-
Other Misc	100.00	45.72	100.00
School Council Supper	200.00	241.95	300.00
Carnival Costs	1,500.00	1,405.26	1,000.00
Staff Appreciation	750.00	525.72	600.00
Student Recognition	1,000.00	176.31	1,000.00
Grade 5 Farewell (\$15 per person)	700.00	784.76	700.00
Field Trips (Budgeted @ \$35)	8,610.00	6,885.73	9,065.00
Gaga Ball Pit Costs	-	-	7,000.00
<b>TOTAL EXPENDITURES</b>	21,560.00	16,481.62	24,815.00
<b>NET SURPLUS/(SPEND)</b>	- 910.00	6,122.73	- 4,415.00
<b>OPENING BANK BALANCE</b>			<b>12,322.15</b>
<b>PROJECTED ENDING BANK BALANCE</b>			<b>7,232.1</b>

### Winter Carnival

- Carnival revenue decreased to \$1000 as we will not have the food truck
- Food Truck from Red Deer Food Bank suggestion

### Hot Lunch

- The donation money should be used for actual lunches -
- Can pull a number of donations
- Hot lunch number is reduced to reflect the less amount of hot lunches and taking out the donations
- There will be additional hot lunches done through a grant from the school eg hot dog lunches, Muffin Monday, Orange day, Banana day etc

### Gaga Pit

- Gaga Pit grant - this is not guaranteed
- Must be moveable to apply for the grant - cannot be cemented into the ground
- Therefore the grant is a yes as long as it is moveable
- The city does not need to approve the moveable gaga pit which the grant is available too
- Grant is approved with the city as long as the design meets their criteria

### Dawe Run

- We need to increase the Dawe Run budget to \$75

### Winter Fun Night

- Increased for more hot chocolate and snacks

### Summer Swim Day

- Increased to \$1000
- Could now consider using the Dawe Splash Park for K-2 as it is fenced and Gr. 3 -5 at the Dawe pool

### Shrove Tuesday

- Should be increased \$250
- When doing expenses, ensure that we are super clear on what everything is for - as per budget line
- If you use Costco Krusteez Pancake mix, you receive a refund of half the amount back
- We would like to have sausage as well which would be covered
- Could we do Shrove Tuesday as a lunch rather than mid morning?

## Art Enhancement

- Why has this been decreased? Should it be different this year? Could be the Alberta Opera or an aCapella group (HOJA) - based out of Calgary - may need to look into availability. Should we continue with PoundIt?
- The cost of RDP takes a large amount of the arts budget for the Production
- Art Enhancement: increase to \$1500 - residency options (Science Center)
- Tony: What is our goal for our float? \$5000 - 6000
- Other ideas: Attribute Art School, Alberta Ballet, RDP, Flying Bob

## Recorders

- Ask teachers if they need recorders - reuse or donate
- We should ask the grade fours at the end of the year if they want to donate them back

## Teacher Appreciation

- What is the intention
- Make sure that the teachers are aware that the meal is from school council
- Should we look at changing the timing of what is used

## Student Recognition

- le: hot dogs, chips, ice cream etc.
- Smart Draw prizes - increase the prizing for the older kids

## Grade 5 Farewell

- Should be driven by per person cost - \$15 per student

Leah made the motion to accept the budget and Stephanie seconded the motion

## 7. Committee Reports/ Chairs

7.1. Staff Appreciation- Staff Meals - PTI (Nov 7/8 - Mar 20/21) Teacher Appreciation week (May 6-10)

7.1.1. Need volunteers

7.2. Winter Fun Night / Family Dance- (2 chairs) (early/mid Feb)

7.2.1. Tony S to chair

- Jennica can do the skate side and Tony will cover the gym side
- Jennica can book
- Proposed date: Thursday, February 8

7.3. Shrove Tuesday- (1 chair) - February 13

7.3.1. Need volunteers for this

~~7.4. Family Fun Night/ Carnival- (2 chairs) (May)~~

~~7.4.1. Need chairs & volunteers~~

~~7.5. Grade 5 Farewell – June 19 Sacred Heart Church @ 9:30 am~~

~~7.5.1. Need chair & volunteers~~

~~7.6. Summer Fun Day at the Dawe (swimming Grades 3-5; splash park Grades K-2)~~

~~Capstone as option for K-2 (1 chairperson, 1 staff member)~~

~~7.6.1. Need volunteers~~

~~7.7. Hot Lunch- Heather McPherson & team~~

7.8. Recorders for music

7.8.1. Ask Parents if a recorder is needed before providing new ones in music.

7.9. GaGa Pit Update - Tony Skorjanc in lieu of Erika Svanes

7.9.1. No decisions can be made until City permission is obtained.

~~8. Principal Report – Mme de Champlain (included in this document)~~

9. New Business:

9.1. Parent Letter to solicit volunteers

- A printed letter will be distributed to parents to solicit volunteers
- Suggest a document for them to sign up for specific events right away - maybe a google form with dates and time slots - they could sign up there and we could send it out via teachers periodically?
- Use QR code / link to submit via online?
- Jennica and Lisa to work on a QR code - list for volunteers

10. Announcements/ Correspondence

10.1. Next meeting will be Tuesday, January 16 2024 at 7pm

10.2. Executive team to meet and set vision statement for School Council

10.2.1. A guiding mandate for creating a strong foundation and clear direction for this executive and all future members.

10.3. RDCRS Engagement Summit, Nov 22 at 6-7:30pm. St. Lorenzo school. Online access available. Budget priorities and student outcomes to be discussed. Limited spaces available.

Would any school council members be interested? Tony will join

11. Closing Reflection/ Prayer: Madame de Champlain

Meeting adjourned at 9pm

Principal's Report

To be given at next meeting