

St. Martin de Porres School
School Council Minutes- Sept 18, 2023@ 6:45pm.

- 0.0 Call to Order - The meeting was called to order at 6:50 pm
- 1.0 Opening Prayer by Mme de Champlain
- 2.0 Opening Comments
- 3.0 Review of the Agenda - The agenda was adopted as read.
- 4.0 **School Council Executive Elections:**
 - Chair-** Jennica Taylor
 - Treasurer-** Amanda O'Connor
 - Vice-Chair-** Tony Skorjanc
 - Secretary-** Lisa MacKey
- 5.0 Business
 - 5.1.1 Read-a-thon Update was given
 - Committee Members include Diana Metzger, Lisa MacKay, Jennica Taylor, Heidi Bertelsen, and Leah Christianson. The chair is Jennica Taylor and others are welcome to join this committee.
 - Leah C. moved that we allocate \$1000 for Read-a-thon expenses. Seconded by Amanda O.
 -
 - 5.1.2 Dawe Run
 - Leah C. moved that we allocate \$75 to purchase water and granola bars for the Dawe Run for the Grade 4-5. Seconded by Jennica T.
- 6.0 Committee Reports/ Chairs.
 - 6.1.1 Dawe Run - Sept. 19, 2023 (water and granola bars were purchased approx \$75)
 - 6.1.2 Fundraising- Read-a-thon- Campaign to take place in October, 2023.
 - 6.1.3 Staff Appreciation- (1 volunteer to purchase items and deliver to school. Dates to be selected)
Staff Meals - PTI (Nov 7/8 and Mar 20/21) Teacher Appreciation week (May 7-13)
 - 6.1.4 Winter Fun Night / Family Dance- (2 chairs) Tony Skorjanc will chair.
 - 6.1.5 Shrove Tuesday- (1 chair) - *Shrove Tuesday is Feb 16, 2024 as there is no school Feb. 21 which is during winter break this year so there will be no school*
 - 6.1.6 Family Fun Night/ Carnival- (2 chairs)- end of April date (last Thursday in April)
 - 6.1.7 Grade 5 Farewell-June 19 Sacred Heart Church @ 9:30 am... 1 Chair needed.
 - 6.1.8 Summer Fun Day at the Dawe (swimming Grades 3-5; splash park Grades K-2) - (1 chairperson, 1 staff member)
 - 6.1.9 Hot Lunch- Heather McPherson & team... will be held on Fridays this year
- 7.0 Treasurer's Report- Erika Svanes
 - 7.1.1 Balance is approximately \$12000.00
Plans to to build a Gaga pit- Erika will chair this committee
- 8.0 Principal Report- Mme de Champlain (**included in this document**)
 - 9.1.1 Questions arising from Principal's Report

- 9.0 New Business:
- 9.1.1 Plans to build a Gaga pit on our playground. Erika will chair this committee and will start investigating with the City of Red Deer.
- 10.0 School Board Trustee Report-
- 10.1.1 Suggestions and feedback are always welcome. The trustee report will be included at the end of this document.
- 11.0 Announcements/ Correspondence
- 11.1.1 Next meeting will be determined after the Read-a-thon fundraiser. (This meeting will include our annual budget meeting)
- 12.0 Closing Reflection- Mme de Champlain
- 13.0 The meeting was adjourned at 8:30 pm

St. Martin de Porres Principal's Report - September 18, 2023

Faith in our School...

- Opening Mass is on September 26 at Sacred Heart at 1:30pm. All families are invited and welcome to attend!

Enrollments

- We currently have 256 students in our school. We welcomed 32 new students and 5 new staff.
- We welcomed the following new staff: Secretary Amanda Drouin, Librarian- Mrs. Mainhood, Grade 1 teacher- Ms. Eleniak, EA-Ms. Smith, and EA - Mr. Charbonneau

Staggered Entry and Meet the Staff

- Both our Staggered Entry and our Meet the Staff event were a great success! Feedback from parents was very positive and encouraging! Parents shared that they really appreciated meeting the teacher and having the opportunity to drop off the supplies. Other parents also shared that a morning Meet the Staff was great as it did not compete with other evening extracurricular events. This year we did a better job of communicating to parent that if they needed a meeting time to discuss with teachers they could schedule a time to do so.

New Student/ Staff Welcome Lunch

- Our counseling team and principal welcomed 32 new students and 5 new staff to our school at our new student/ staff welcome lunch! Some of our new students shared that it was the best day ever!!

What's New at St. Martin's!

SMP Monday News Report- also on social media

- Every Monday we feature our announcements on a SMP news report! Check out our social media posts to hear our news.

New Chromebooks

- We have purchased 25 new chromebooks to ensure every student has a chromebook to use in our school! Presently, many of our chromebooks are out of date so they cannot accommodate some of the programs we use such as Kahoot, Brainpop, etc

L'épluchette de blé d'inde

- On Sept. 18, our entire school celebrated this French celebration to celebrate harvest. Check out our many social media posts to learn more about this event! On this day, every child was served corn! Due to the generosity of the Jungle Farm, many parents also enjoyed leftover corn after school and some families even had the opportunity to take home corn for their families!

Parent Communication

- Parents are always welcome and encouraged to address questions or concerns directly with the classroom teacher or the school principal.

L'ÉPLUCHETTE DE BLÉ D'INDE
A CANADIAN TRADITION

MONDAY, SEPTEMBER 18
10:00AM-1:00PM

Students will work in team to shuck the corn in the morning and enjoy freshly cooked corn on the cob at lunch.

PARENT VOLUNTEERS ARE NEEDED.

Please call the office to volunteer.

WE ARE PROUD TO SUPPORT LOCAL GROWERS.

ST. MARTIN DE PORRES SCHOOL

This French Canadian tradition reminds us of the importance of working together and being thankful for the good things that God gives us.

**Wishing our entire St. Martin de Porres School Community a blessed 2023-2024!
God Bless!**

Inspired by Christ. Aspiring to Excellence.



Board of Trustees

Anne Marie Watson - Chair

Cynthia Leyson - Vice Chair

Sharla Heistad

Murray Hollman

Monique LaGrange

Dorraine Lonsdale

Kim Pasula

Organizational Meeting:

The Board of Trustees held elections for the positions of Chair and Vice-Chair for the 2023-2024 school year. Trustee Watson will serve as Board Chair and Trustee Leyson as Vice-Chair for 2023-2024. Trustees were also appointed to Committees of the Board, and school liaisons were chosen.

Archbishop Dinner:

The Board of Trustees and Senior Administration have received an invitation to attend the Archbishop's Dinner event on October 6, 2023. The Archbishop's Dinner brings together members of the Catholic community including priests, deacons, and parishioners from all parishes across the Edmonton Archdiocese, as well as leaders from healthcare, education, and social services. The Superintendent recommended that in keeping with the Division's Strategic Plan to cultivate partnerships with Catholic agencies, individual Trustees and members of the Senior Administration team are encouraged to attend the Archbishop's Dinner on October 6, 2023 as representatives of the Red Deer Catholic Separate School Division.

Stakeholder Engagement Session:

The Superintendent shared that Board Policy (Policy 19 - Board Operations, articles 7, 7.1, 7.2) has established that on an annual basis, the Board will convene with stakeholders regarding planning and budgeting in alignment with the Board of Trustees' strategic plan. Working in conjunction with the Annual Board Work Plan, the Board will review and plan for stakeholder engagement. Based on this policy, a stakeholder engagement session will be hosted on November 22, 2023, in both an online and in-person format. More details about this event will follow. For more information, please click [here](#).

Board Strategic Imperative Overview and Project Timeline:

The Superintendent shared with the Board of Trustees that the Board Strategic Imperative Overview and Project Timeline was communicated to staff at the annual Division Opening day, as well as through school council agendas and parent letters that are regularly distributed from the Superintendent. To view the Board Strategic Imperative Overview, please click [here](#) and to view the Project Timeline please click [here](#).

Secretary Treasurer Report:

The Secretary Treasurer presented the Report to the Board of Trustees and shared that the 2023 Statement of Operations is on target for meeting the budgeted deficit. Additional highlights include the Maintenance Department's diligent work on many major projects throughout the summer. Some of these projects include new roofing, transitioning to polished concrete in schools, the renovation of the École Secondaire Notre Dame High School Cosmetology lab as well as the installation of rooftop air conditioning units in two of the Division's schools. RDCRS is also very excited for St. Lorenzo Ruiz Middle School's first day of school and welcoming students, parents and staff into their school community and providing them with an exceptional educational experience. For more information about the Secretary Treasurer Report, please click [here](#).

The next Board Meeting will take place on Tuesday, September 26, 2023 at 5:30 p.m.



Anne Marie Watson, Board Chair

www.rdcrs.ca

